

### **FOR NEW STUDENT ENROLLMENT:**

- Begin the application process by contacting the school office with an email request for application to: [office@cobleschool.com](mailto:office@cobleschool.com)
- You will receive a response with a link for parents to start by filling out the application.
- Once the application is received, the office will respond with further instruction to complete the registration. This will involve creating a new parents web account with a username and password through RenWeb.

### **FOR RETURNING STUDENTS RENWEB ENROLLMENT:**

To complete our online re-enrollment process, you will access the ParentsWeb via [Renweb](#) through your existing login.

#### **To access Parents Web:**

- Please go to [www.renweb.com](http://www.renweb.com) (or click on the link on the front page of the coble school website).
- Select **Log In** from the menu bar and **Parents Web Login** from the three choices in the drop-down menu.
- After the RenWeb Parents Web Login screen opens, type in your username and password.
- New Students have to wait on the acceptance letter then Create New Parent Web Account.
- Use district code: **GCC-SDA**
- If you have forgotten your username or password, please click on the link provided.
- Next click on the **Family Information** button on the **left menu**.
- Then click on the **Enrollment/Re-enrollment** drop down button on the left menu.
- Click on each child's Open (edit) or **Start Enrollment** Packet to update all the student's information.
- Submit your completed registration with the electronic signature.
- Pay your \$25 application fee and \$395 registration fee on Adventist School Pay link (found on cobleschool.com website) or mail or turn it in to the school office.

**PLEASE CALL IF YOU HAVE QUESTIONS** **706-629-1578**

**WWW.COBLESCHOOL.COM**

**Coble Elementary School 450 Academy Drive, Calhoun, GA 30701**